



**WE BRING  
SUCCESS TO  
YOUR GREAT  
BUSINESS**



**iFLEXiHRMS**

**Human Resource  
Management System**

It helps you save time by reducing the time spent in calculating employee's work hour and save money by not overpaying employee

01



QDE function (Quick Data Entry for leave form, overtime approval, auto-clocking and others)

02



Robust and highly flexible schedule configuration to setup your employees working schedule and overtime rule

03



Attendance and analysis module, to analysis attendance even in just a few clicks.

04



Overtime Form to record overtime information and number of hours permitted

05



Able to import and post result data with USB and other 3rd party payroll, this help you to minimize payroll process time.

06



Generate more than 60 professional management report:

- Attendance Matrix
- Clocking Time Listing
- Employee Attendance Summary
- Work Force Analysis
- Individual Attendance
- Daily Attendance
- Overtime Approval
- Leave Detail

## Add-on Module

### ● Leave Module

Setting up leave entitlement, leave balance and leave calculation.

### ● Welfare Module

Consists of all the given benefit to the employee.

### ● Badge Printing Module

Design and printing of the employee's badge card.

### ● Canteen Management System Module

Manage staff meal transaction in company.





iFLEXi AutoPay free up your time from tedious and complex payroll calculations, preparation of pay slips and all statutory submissions. It built for your business, and grow with your business.



Able to modify all the pay slips / reports with built-in report designer.



Payroll Analysis module with chart, to analysis payroll, allowance, deduction, leave and OT in just a few clicks.



User definable script function for Allowance/ Deduction/ Overtime Formula



You can export data from data grid to Microsoft Excel for further analysis.



Powerful, flexible and user definable overtime formula and payment methods.

Unlimited allowances and deductions creation, with definable behavior in relation to goverment contribution and deduction such as EPF, SOSCO and TAX.



Able to integrate with iFLEXi AutoTime for attendance data.



## Add-on Module

- **Training Module**

Consists of all related information of the course to the employee.

- **FSI Module**

Financial System Intergration based on several ledgar and cost center.

- **Appraisal Module**

Monitor employee performance and disipline.

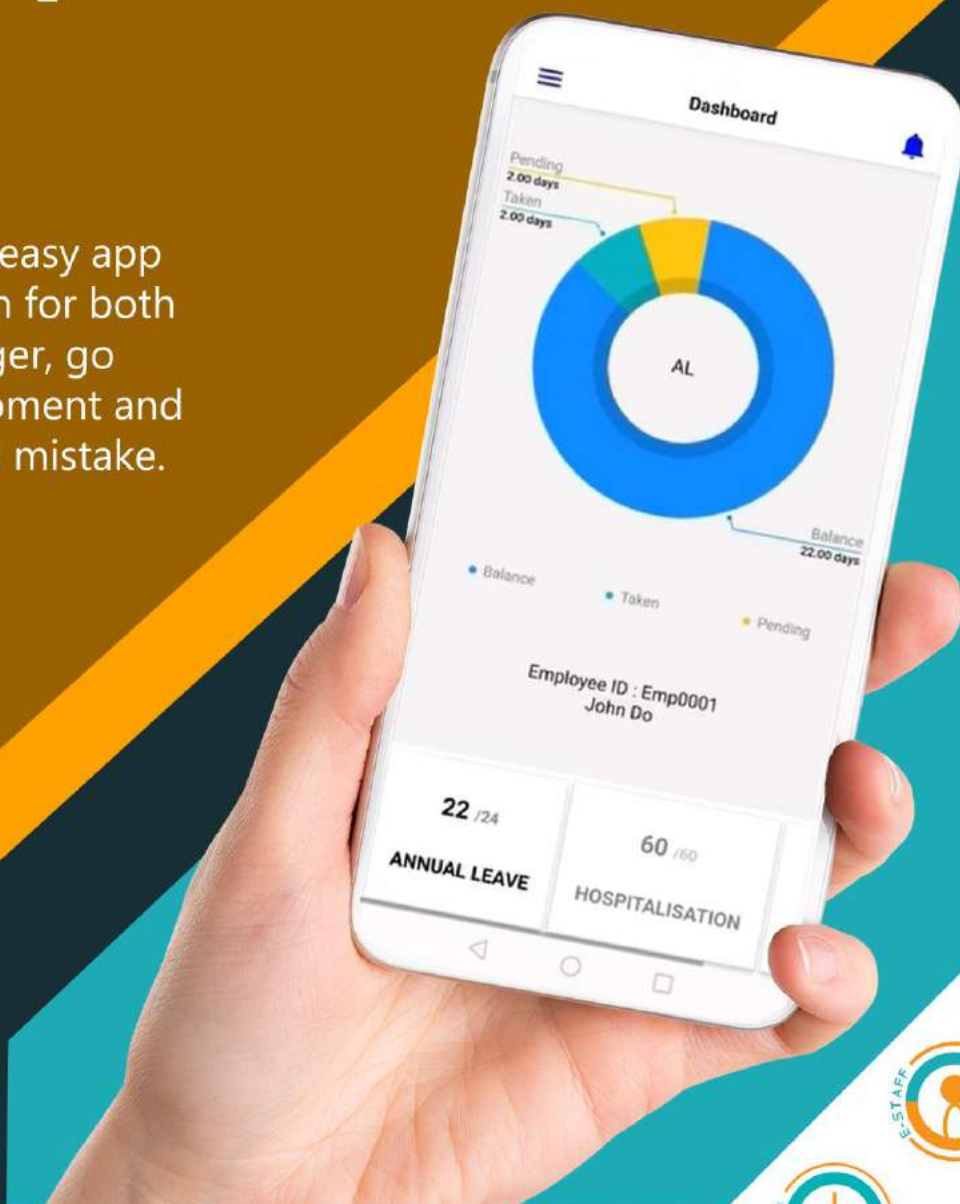
- **Abnormal Module**

Monitor employee attendance and absence status.



# iFLEXiHRMS Mobile App Solution

A convenient & fast and easy app with real time notification for both employee and HR manager, go paperless save the environment and reduce the risk of human mistake.



**iFLEXi**e-STAFF

**iFLEXi**CLOCK



Increased Efficiency



Accurate and precise information



Simple leave policies



Transparency



Automatic Tracking



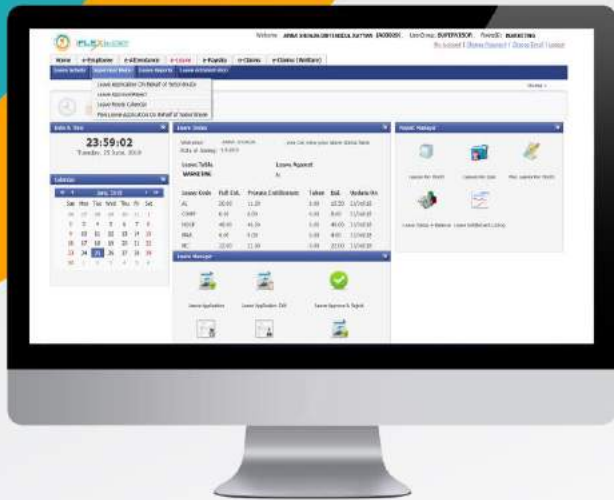
Ease of use

LET'S TALK ABOUT COMPANY  
DIGITALISATION

Register Now!!!







## eModule

eModule is a powerful web based solution for your daily business.



A web based system for handling all type of leave, supervisor is able to track whether employee is at work early or late, employee can print their e-payslip or send their payslip to their own email account.

### ● iFLEXiHRMS e-Attendance

Employee can trace back their attendance records and exported into several file formats including PDF,XLS and XLSX.

### ● iFLEXiHRMS e-Claims

Handles various types of claims submission and approval.

### ● iFLEXiHRMS e-Leave

Incorporate leave application, leave planning, leave cancellation and various leave inquiries such as leave balance, leave history, leave calendar and leave summary

### ● iFLEXiHRMS e-OT

Overtime scheduling and approval by manager, It also allows OT scheduling viewing to be accessible by staff

### ● iFLEXiHRMS e-Employee

Employees are allowed to change and modify their password, email address and profile by clicking on the e-Employee bar menu.

### ● iFLEXiHRMS e-Appraisal

Fully customize module that allow supervisors / manager to manage their staff performance.

### ● iFLEXiHRMS e-Payslip

Employees are able to print out their payslip. There are six type of reports are accessible by employee including EA Form, PCB Listing , EC Form and etc.



**iFLEXiHRMS**

iFLEXi series of product is managed by FLEXI TEAM SYSTEM SDN BHD (Reg No. 200301030441). Flexi Team System Sdn Bhd was incorporated in 1993 under the company Act 1965 of Malaysia. The major business activities were provided the ELV solution and software research and development.

iFLEXi HRMS is a leading human resources management system, which adopt the latest technology and platforms. Currently iFLEXi HRMS is being recognised by over 900 corporate customers.

Flexi Team Group Of Companies had succeeded cover major segment of ICT, namely Network, Hardware, Software (Application), Biometric Attendance device, Helpdesk Services, Training and etc. We also provided consultation, infrastructure designing, HRMS solution, Research & Development (R & D), and training to meet all industry needed.



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